



## **The Philadelphia Catering Company**

### **Sandwich Maker / Prep Cook**

#### **Duties**

- Primary responsibility is sandwich production.
- Responsible for producing food items on the kitchen production sheets
- Responsible for prep work on the kitchen production sheets (grilling, slicing, & cutting meats and vegetables)
- Responsible for finishing orders, by helping co-workers, to ensure orders are completed on time
- Responsible for cleaning entire work area daily (work tables & floors)
- Responsible for cleaning equipment used during food production

#### **Requirements**

- Able to complete tasks independently and as part of a team
- Personal hygiene kept to high standards
- Must be on time, tardiness will not be tolerated
- Able to lift up to 50 lbs.

#### **Hours:**

Monday thru Friday 6am to 3pm(or completion)

Hours may vary depending on seasonal business cycles

Some weekend work may be required occasionally.

#### **Compensation:**

- Training Rate - \$10.00/hour - 4 weeks. Starting Rate \$11.00/Hour
- 6 Months raise - based on performance - \$11.50
- 1 Year raise - based on performance - \$12.00/hr – followed by yearly review
- 52 hours per year of paid time off
- Company Gainshare Plan (profit sharing)
- Option to participate in Retirement plan and Life & Disability insurance plans
- Option to complete ServSafe Training at company expense